



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
WORK SESSION  
April 21, 2022 AT 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY. AZ 85616**

## AGENDA

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

#### **Roll Call.**

**Present:** Johann Wallace, Debra Trate, Jeffrey Ferro, Cynthia Butterworth, Christy Hirshberg, Jean Smelt, Attorney Thomas Benavidez (not voting), Manager Harvey (not voting).

**Absent:** Keith Settlemyer, Clerk Brandye Thorpe (not voting).

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. New Business Before Council - Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**Discussion on developing the Town budget for fiscal year 2022-2023. All Town revenues and expenses may be discussed, including anticipated tax rates and revenues, investments, capital improvements, personnel costs, state shared revenues, and grants. The Council will also discuss**

**budget priorities and the budget adoption timeline. The Council might act to schedule future meetings for additional budget development proceedings.**

**Motion:** New Business Before Council, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey advises that we are doing Water, Sewer, Hurf, Landfill and we will touch on Council even though it is part of the General Fund. We are waiting for numbers from the State for the General Fund.

We are looking at lowering the Water Revenue based on current revenue, plus we had a \$27 thousand credit to the school which decreases revenue as well. That credit needs to be reimbursed to Water, whether through Hurf funds or the General Fund. Right now it shows as a loss in revenue for water.

Proposed budget for Water is \$400 thousand.

Proposed budget for Sewer is \$253,425.00.

Proposed budget for Landfill is \$1,658,148.10.

Proposed budget for Road User is \$187,100.00.

Proposed budget for Council is \$67,800.00.

Each budget's estimated revenue and expenditures are discussed.

Manager Harvey advises that the General Fund is currently paying insurance for all departments, but that the enterprise funds should be paying their portion. It is discussed that it may not be possible to get separate insurance or quotes for each due to the way it is provided through the Risk Pool, but it will be researched further.

Some other costs have been coming solely out of the Admin budget, however the Enterprise funds should pay for these as well, as they are costs associated with those departments.

Some pay and benefits have not been separated out appropriately and that needs corrected.

There are many items that further research is requested on before a final proposal is made for each department.

Some things that are suggested are that the Council budget should be reduced for the travel and training, and it is suggested that maybe no one should attend this fiscal year. Also suggested by the Mayor is that the Council stipends should not be included. This means the Councilmembers would not receive payment each month for their service. Instead, they would submit receipts when doing things for the Town and be reimbursed. Mayor Wallace states that Council is always asking the staff to cut, and Council never does. They can cut this budget cycle by not doing the travel and training and cutting out the stipends. The stipends are \$10,800.00 that could be put towards the community and doing things for them.

#### **D. Adjournment**

**Motion: 8:05pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.**

Approved by Mayor Johann R. Wallace on May 12, 2022.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on April 28, 2022. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk